

Easton School District
Mandatory Notices
2023-2024

School Attendance

Strive for less than 5 days absent this year. Good attendance helps children do well in school and eventually in the workplace. Good attendance matters for school success, starting as early as pre-kindergarten and throughout elementary school. By middle and high school, poor attendance is a leading indicator of dropout. Developing the habit of attendance prepares students for success on the job and in life.

"School Choice" Information

Policy 3140 and 3141, regarding resident and nonresident students, provide information on inter-district enrollment. Resident parents shall be informed of these options annually. Parents must apply to the school district office to "choice" in or out of the Easton School District per state law. This district office has available for public inspection the Superintendent of Public Instruction's annual information on enrollment options in the state, or you may visit the state website at <http://www.k12.wa.us/GeneralInfo/EnrollmentOptions.aspx>

Compulsory Attendance

Easton District Policy 3121, Compulsory Attendance, states: "Parents of any child eight years of age and under eighteen years of age shall cause such child to attend school and such child shall have the responsibility to and therefore shall attend for the full time when such school may be in sessions unless the child is enrolled in an approved private school, an educational center as provided in chapter RCW 28A.205.010 or is receiving home-based instruction. Parents of any child six or seven years old, who have enrolled the child in school shall cause the child to attend school for the full time when such school may be in session unless the child is formally withdrawn from enrollment by the parents."

Student Attendance and Chronic Absenteeism

Every absence, excused or unexcused, is a learning opportunity lost and can have a significant impact on a student's success in school and life. A student who misses 18 or more days in a school year - just two (2) days a month - for any reason, is considered chronically absent. Chronically absent students are more likely to fall behind in reading and math and less likely to graduate from high school. Addressing chronic absenteeism and developing good attendance habits is a solvable problem for which we all share responsibility.

- Good attendance helps children do well in school and eventually in the workplace.
- Excused and unexcused absences quickly add up to too much time lost in the classroom.
- Students are at risk academically if they miss 10% of the school year or about 18 days.

Notification of Right to Privacy and Release of Directory Information

In accordance with the Family Educational Rights and Privacy Act of 1974, every effort will be taken to protect student privacy. You have the right to inspect, review, and request amendments to your student's educational records that parents believe are inaccurate or misleading. (View policy online or Request Policy 3231 at the district office). Educational records will not be released by the school district without your express written consent, provided, the subpoena request shall be honored after you have been notified; provided further, the educational records will be sent, upon request, to another educational institution in the event of student transfer. Easton School District makes available "directory information".

Directory information includes name, photograph, address, phone number, date and place of birth, dates of attendance, participation in sports and activities, height or weight of athletic participants, diplomas and awards received, and previous school attended.

Parent permission is not required for the release of "directory information." However, if you do not want the school to release this information without your specific consent, please notify your school office within 10 days of this notice. If notification is not received by that date, we will assume that you have no objection to the release of such information. The district believes it is in the student's best interest to have such information released in school newsletters and community newspapers because of the recognition it gives the child. Parents have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA. These rights transfer to the student when he/she turns 18 years of age or enters a postsecondary educational institution at any age.

Medication at School

Policy 3416 notes that prescribed or non-prescribed oral medication may be dispensed to students on a scheduled basis for no more than 15 consecutive days upon written authorization from the parent accompanied by a written request from a licensed physician or dentist. If the medication will be administered for more than 15 consecutive days, the physician or dentist must also provide written current and unexpired instructions for the administration of the medication.

Nondiscrimination

The Easton School District is an equal opportunity education institution and does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression, or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The Easton School District may offer classes in many career and technical education program areas under its open admissions policy. For more information, contact the School Counselor at P.O. Box 8 Easton, WA 98925 or 509-653-2317. Lack of English proficiency will not be a barrier to admission and participation in career and technical education programs.

The following employee(s) has been designated to handle questions and complaints of alleged discrimination: Superintendent Aaron Kombol superintendent@easton.wednet.edu for Title IX and Civil Rights Compliance at P.O. Box 8 Easton, WA 98925 or 509-653-2317 or for Section 504/ ADA Compliance. You can report discrimination and discriminatory harassment to any school staff member or to the district's Civil Rights Coordinator, listed above. You also have the right to file a complaint (see below). For a copy of our district's nondiscrimination policy and procedure, view it online with the link below. Please refer to policies, forms, and procedures 3210/3210F- complaint form / 3210P- Nondiscrimination. These can be found at our website www.easton.wednet.edu under School Board-Board Policy & Procedures. An Incident Reporting form can be completed at any school office by contacting the building principal. The School Superintendent serves as the district Compliance Officer for nondiscrimination policy and procedure.

Harassment, Intimidation, and Bullying

The Easton School District is committed to a positive and productive educational and working environment free from harassment, intimidation, or bullying (HIB). The district prohibits HIB of or by students and employees of the district. You can report (HIB) to any school staff member or to

the district's Title IX Officer, who is listed above. You also have the right to file a complaint (see below). Please refer to policies, forms, and procedures 3207/3207F- complaint form / 3207P- Harassment, Intimidation and Bullying or policy and procedure 3211/ 3211P- Gender Inclusive Schools. These can be found at our website www.easton.wednet.edu under School Board- Board Policy & Procedures. An Incident Reporting form can be completed at any school office by contacting the principal. The School Superintendent serves as the district Compliance Officer for the HIB policy and procedure.

Sexual Harassment

Students and staff are protected against sexual harassment by anyone in any school program or activity, including on the school campus, on the school bus, or off-campus during a school-sponsored activity.

Sexual harassment is unwelcome behavior or communication that is sexual in nature when:

- A student or employee is led to believe that he or she must submit to unwelcome sexual conduct or communications in order to gain something in return, such as a grade, a promotion, a place on a sports team, or any educational or employment decision, or
- The conduct substantially interferes with a student's educational performance or creates an intimidating or hostile educational or employment environment.

Examples of Sexual Harassment:

- ❖ • Pressuring a person for sexual favors
- ❖ • Unwelcome touching of a sexual nature
- ❖ • Writing graffiti of a sexual nature
- ❖ • Distributing sexually explicit texts, e-mails, or pictures
- ❖ • Making sexual jokes, rumors, or suggestive remarks
- ❖ • Physical violence, including rape and sexual assault

You can report sexual harassment to any school staff member or to the district's Title IX Officer, who is listed above. You also have the right to file a complaint (see below). Please refer to policies, forms, and procedures 3205/3205F- complaint form / 3205P- Sexual Harassment of Student Prohibited. Also 5011, 5011F-complaint form, 5011P-Sexual Harassment of District Staff Prohibited. These can be found at our website www.easton.wednet.edu under School Board- Board Policy & Procedures. An Incident Reporting form can be completed at any school office by contacting the principal. The School Superintendent serves as the district Compliance Officer for the Sexual Harassment policy and procedure.

COMPLAINT OPTIONS: DISCRIMINATION, HIB & SEXUAL HARASSMENT

If you believe that you or your child have experienced unlawful discrimination, discriminatory harassment, HIB, or sexual harassment at school, you have the right to file a complaint.

Before filing a complaint, you can discuss your concerns with your child's principal or with the school district's Section 504 Coordinator, Title IX Officer, or Civil Rights Coordinator, who are listed above. This is often the fastest way to resolve your concerns.

Complaint to the School District***Step 1: Write Out Your Complaint***

In most cases, complaints must be filed within one year from the date of the incident or conduct that is the subject of the complaint. A complaint must be in writing. Be sure to describe the conduct or incident, explain why you believe discrimination, discriminatory harassment, or sexual harassment has taken place, and describe what actions you believe the district should take to resolve the problem. Send your written complaint—by mail, fax, email, or hand delivery—to the district superintendent or civil rights compliance coordinator.

Step 2: School District Investigates Your Complaint

Once the district receives your written complaint, the coordinator will give you a copy of the complaint procedure and make sure a prompt and thorough investigation takes place. The superintendent or designee will respond to you in writing within 30 calendar days—unless you agree on a different time period. If your complaint involves exceptional circumstances that demand a lengthier investigation, the district will notify you in writing to explain why staff needs a time extension and the new date for their written response.

Step 3: School District Responds to Your Complaint

In its written response, the district will include a summary of the results of the investigation, a determination of whether or not the district failed to comply with civil rights laws, notification that you can appeal this determination, and any measures necessary to bring the district into compliance with civil rights laws. Corrective measures will be put into effect within 30 calendar days after this written response—unless you agree to a different time period.

Appeal to the School District

If you disagree with the school district's decision, you may appeal to the school district's board of directors. You must file a notice of appeal in writing to the secretary of the school board within 10 calendar days after you received the school district's response to your complaint. The school board will schedule a hearing within 20 calendar days after they received your appeal unless you agree on a different timeline. The school board will send you a written decision within 30 calendar days after the district received your notice of appeal. The school board's decision will include information about how to file a complaint with the Office of Superintendent of Public Instruction (OSPI).

Complaint to OSPI

If you do not agree with the school district's appeal decision, state law provides the option to file a formal complaint with the Office of Superintendent of Public Instruction (OSPI). This is a separate complaint process that can take place if one of these two conditions has occurred: (1) you have completed the district's complaint and appeal process, or (2) the district has not followed the complaint and appeal process correctly.

You have 20 calendar days to file a complaint to OSPI from the day you received the decision on your appeal. You can send your written complaint to the Equity and Civil Rights Office at OSPI:

Email: Equity@k12.wa.us | **Fax:** 360-664-2967

Mail or hand deliver: PO Box 47200, 600 Washington St. S.E., Olympia, WA 98504-7200

For more information, visit our website, or contact OSPI's Equity and Civil Rights Office at 360-725-6162/TTY: 360-664-3631 or by e-mail at equity@k12.wa.us.

Other Discrimination Complaint Options

Office for Civil Rights, U.S. Department of Education

206-607-1600 | TDD: 1-800-877-8339 | OCR.Seattle@ed.gov | OCR Website

Washington State Human Rights Commission

1-800-233-3247 | TTY: 1-800-300-7525 | Human Rights Commission Website

Tobacco, Nicotine Products, Substance Abuse, and Dangerous Weapons

State law RCW 28A.210.310 and District Policy 4215 ban the use of all tobacco products, nicotine products, and delivery devices on public property including buildings, grounds, and vehicles. Public Law 101-226, Drug-Free Schools and Communities Act, prohibits the sale, possession, or use of any alcoholic beverages, illegal substances, or substances purported to be drugs on school grounds or in reasonable proximity thereto, or at school-sponsored events. In addition, persons under the influence of alcohol, illegal substances, or substances purported to be drugs, shall not be permitted on school grounds as specified in Policies 3240 and 4200. It is a violation of State law RCW 28A.600.420 and district Policy 4210 for any person to carry a firearm or dangerous weapon on school premises; school-provided transportation or areas of other facilities being used exclusively for school activities. These bans apply to all students enrolled in the district's schools; all persons employed by the district and all other persons during the time they are in/on school district property.

Child Find

It is the policy of the school district to provide Free and Appropriate Public Education to ALL students. The school district has the policy to locate and identify all resident students enrolled in school or not aged three through 21 who are suspected of having a disability who are not currently receiving special education and related services and who may be eligible for those services. A parent may refer their child for services in writing if they feel there is a need. At this time data will then be collected and analyzed for review. After reviewing all data, a determination will be made as to whether a special education evaluation is needed.

Public Participation

It is the policy of the school district to permit all parents and/or legal guardians access to inspect and review any education records relating to your child that have been collected. These policies and procedures are outlined in the School Board Policy and Procedures 2161/ 2161P and 3231/ 3231P available online and at the District Office

Immunizations

Immunization Law and Policy 3413 requires that all students admitted to Kindergarten through 12th grade must present proof of immunizations on, or before, the first day of attendance. Students who do not comply will be excluded from school until the requirements are met. (WAC 392-380-045) For information concerning immunizations contact the school nurse at 649-4705. Washington State Department of Health immunization requirements can be found at <http://www.cdc.gov/vaccines/schedules/hcp/child-adolescent.html>

McKinney-Vento Homeless Education Assistance Act

If you live in a shelter, motel, vehicle, campground, on the street or in an abandoned building, trailer, or other inadequate accommodations, or doubled up with friends or relatives because you cannot find affordable housing you have certain rights or protections under the McKinney-Vento Homeless Education Assistance Act. For more information, call the district office at 509-653-42317.

Providing parents/guardians with Restraint, Isolation, and Other Use of Reasonable Force Policy

The district will make available to all parents/guardians of students the district's policy 3246 on Restraint, Isolation, and Other Use of Reasonable Force. If the student has an IEP or 504 plan, the District will provide the parents/guardians a copy of the policy when the IEP or 504 plan is created.

AHERA Notice

The Easton School District has had its facilities inspected by an accredited asbestos inspector as required by law. An asbestos management plan has been developed and is on file for your inspection in the office of the superintendent. The school district is in compliance with all federal and state regulations concerning asbestos.

Pesticide Notification

The District shall comply with all legal requirements for record-keeping regarding the application of pesticides to school grounds or school facilities. The Easton School District does not regularly apply any pesticides. Bee and ant traps and occasional application of hornet spray may be used. As needed, "Roundup", "Horsepower" and "RI I Activator" are used as an herbicide.

Individuals with Disabilities Education Act (IDEA)

Under the IDEA, Easton School District provides a copy of procedural disability safeguards upon request. Please contact the district office if you would like one.

Legislation Regarding Military Recruiters

Section 952B of the No Child Left Behind Act, also known as Armed Forces Recruiter Access to Students and Student Recruiting Information, requires schools to provide student contact information to military recruiters and institutes of higher education unless a parent has opted out of providing such information.

Teacher Qualifications

Federal law permits parents of children in Title I Schools to request information on the professional qualifications of their child's teachers. Specifically, parents have the right to ask for the following information: - Whether OSPI has licensed or qualified the teacher for the grades and subjects he or she teaches. - Whether OSPI has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances. - The teacher's college major; whether the teacher has any advanced degrees and, if so, the subject of the degrees. - Whether any teacher's aides or similar paraprofessionals provide services to your child and, if they do, their qualifications. If you would like to receive any of this information, please contact your child's school. If you would like to know if your child's school is a Title I School and/or receive any of this information, please call the District Office at 509-653-2317.

College Credit Program Information

Easton High School has information available concerning the entrance requirements and the availability of programs in the local area that lead to college credit. These include classes such as advanced placement, running start, tech-prep, skill centers, college in high school, and international baccalaureate programs. In addition, the high school has the names and contact information of other public or private entities offering such programs, including online advanced placement programs, if the school has knowledge of such entities. For more information on programs and offerings available to Easton students, contact the high school counseling department.

509-656-2317

School Report Card

The Easton School District is dedicated to the success of all of our students. Our staff is committed to ensuring that each student has every opportunity to reach their full potential and focuses on the State's learning standards to achieve this. Every year, students in grades 3 - 10 are assessed using the State's approved assessment system. Washington State provides assessment data for each of our schools. The information can be accessed at www.k12.wa.us. Following this address will provide you with achievement data, participation rates, AYP summary data, teacher qualifications, information regarding the NAEP assessment, and other pertinent student and district-related material. If you would like more information regarding the School Report Card, please contact the building principals.

Security Cameras on School District Grounds, Property, or Busses

School District Policy 6608 and 6610 outline the procedure for the district's use of video monitoring inside and outside of school facilities and video and audio on its school buses. If you would like more information regarding the district's use of security recordings, please contact the school district office.