



Easton School Board Meeting Minutes

March 28, 2023, 5:30 pm

Easton School Library and via ZOOM

- | <u>Topic Action</u> | <u>Person(s)</u> |
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| 1.0 Call to Order | Board Chair |
| <p>Board Chair Phil Meehan called the 3.28.23 Board Meeting to order at 5:31 pm. School Board Members present were: Phil Meehan, John Jensen, Chris Helgeson, Jen Phillips, and Jason Meuli. Staff members present were Superintendent Aaron Kombol, Trisha Schock(via Zoom), Steve Jensen, and Becky Houle(at 6:10 pm). Board Chair Phil Meehan led the flag salute.</p> | |
| 2.0 Consent Agenda Review | Board |
| 2.1 ASB Warrants (3.28.23) | |
| 2.2 Capital Projects Warrants (3.28.23) | |
| 2.3 General Fund Warrants (3.28.23) | |
| <p>After review of the warrants attached and letter, Board Chair Meehan asked if any Board members had questions, quick and brief discussion followed. Chris Helgeson made the motion to approve the 2.28.23 Consent Agenda. The motion was seconded by Jen Phillips. The Board approved the 2.28.23 Consent Agenda with a 5-0 vote.</p> | |
| 3.0 Board Minutes Approval | Board |
| 3.1 2.28.23 Board Meeting Minutes | |
| <p>Jen Phillips made the motion to approve the 2.28.23 Board meeting minutes. The motion was seconded by John Jensen. The Board approved the 2.28.23. Board meeting minutes with a 5-0 vote.</p> | |
| 4.0 Additions, Deletions, Change of Agenda Item | |
| <p>Chris Helgeson made the motion to approve adding a letter to the Board from Washington State Patrol dated 3.21.23 to the 3.28.23 Board meeting agenda. The motion was seconded by John Jensen. The Board approved adding a letter to the Board from Washington State Patrol dated 3.21.23 to the 3.28.23 Board meeting agenda with a 5-0 vote.</p> | |
| 5.0 Public Comment | |
| <p>Board Chair will recognize audience members who have comments to present to the Board. Members of the public who have pre-notified the Board and are residents of Easton School District will be called upon first. Each commenter will be asked to provide their name and address to be included in the meeting minutes. Each commenter will be allowed 3 minutes to express his or her thoughts. Commenters will not be allowed to yield their time to others. The Board Chair will limit the total amount of time for public comment to 30 minutes to allow sufficient time for the Board to conduct its other business.</p> | |
| <p>Board Chair Phil Meehan asked if anyone had a public comment for the Board, but there was no response. Superintendent Kombol also indicated that he had not received any correspondence regarding the 3.28.23 Easton School District Board meeting.</p> | |
| 6.0 Reports | |
| 6.1 Board Docs Presentation | Laurel Masters, Diligent |
| 6.2 Financial Reports | Trisha Schock, NCESD |
| 6.2.1 February 2023 Budget Status Report | |

- 6.2.2 [February 2023 County Treasurer Report](#)
- 6.2.3 [February 2023 3-year Cash Balance Average](#)
- 6.2.4 [February 2023 General Ledger](#)
- 6.3 [Superintendent Report](#) **Superintendent**
- 6.4 [Easton Food Service Update](#) **Superintendent**
 - 6.4.1 [Easton vs Ellensburg menus Feb/March 2023](#)
 - 6.4.2 [CEP Reference Guidelines](#)
- 6.5 Board Member Reports **Board**

Ms. Masters from BoardDocs presented their board meeting/policy management to the Board with a PowerPoint presentation and a short video showing the product in action. Board members asked several follow-up questions including the amount of downtime and the location of the hosting servers. Board members thanked Ms. Master for her presentation.

Mrs. Schock from NCESD presented the information above the Board and highlighted some of the areas. Mrs. Schock presented an ongoing optimistic(yet still very cautious) outlook on the district's finances. Board members asked several clarifying questions. Board was specifically excited about the 3-year average cash balance which shows a significant change in the graph. Financially, Easton School District is in a much better position than just 8 months ago. The Board thanked Trisha and NCESD for their work on Easton's budget and appreciated their efforts to provide a clear picture of Easton's finances.

Superintendent Kombol reviewed his report attached to the agenda and highlighted several items, including a recent legislative update and the change of District technology support vendor from ESD 105 to Timesaver PC out of Cle Elum.

Board thanked Jackie Tate for her Board materials on Food Service and appreciate the time and effort that went into them. Board enjoyed seeing the compassion between Easton and Ellensburg menus. Superintendent Kombol remarked that in Ellensburg a student could choose to buy pizza every day of the week. Board expressed an interest to continue to seek out the use of local fruits and vegetables to incorporate into our menus.

Board members Meehan and Helgeson shared their thoughts on the recent I-90 meeting they attended with Superintendent Kombol. In addition, Board member Phillips shared information on the recent Kittitas County Youth Awards ceremony in which multiple Easton students were honored.

- 7.0 Board Business** **Board**
 - 7.1 Tree Removal on district property
 - 7.1.1 [Tree Removal Bid 1](#) and [Tree Removal Bid 2](#)
 - 7.2 2nd Reading: School-Based Threat Assessment
 - 7.2.1 [Policy 3225](#)

- 7.3 2nd Reading: Opioid-Related Overdose Reversal
 - 7.3.1 [Policy 3424](#)
- 7.4 E-cigarette [E-cigarette Lawsuit Settlement Text](#)
 - 7.4.1 [E-cigarette Lawsuit Settlement Resolution](#)
- 7.5 [Board Docs LT Quote 3.2023](#)
 - 7.5.1 [Wapato School District](#)
 - 7.5.2 [Ellensburg School District](#)
 - 7.5.3 [Ferndale School District](#)

Board reviewed the two tree removal bids and discussed with Steve Jensen what their concerns were at the previous board meeting and asked several questions. Board wants to ensure that the District is able to keep several of the logs for future use and sell the remaining ones to benefit the district via a raffle or some sort of sale. Chris Helgson made the motion to approve one of the two bids presented in 7.1 with Steve Jensen doing the final bid selection. The motion was seconded by Jason Meuli. The Board approved one of the two bids presented in 7.1 with Steve Jensen doing the final bid selection with a 5-0 vote.

Jason Meuli made the motion to approve adopting Policy 3225 School-Based Threat Assessment. The motion was seconded by John Jensen. The Board approved adopting Policy 3225 School-Based Threat Assessment with a 5-0 vote.

Continued Board discussion took place on Policy 3424 Opioid-Related Overdose Reversal. Several Board members had opposing views on the Policy. Superintendent Kombol suggested having Rachel Henderson, SchoolNurse, present information to the Board on the use of Narcan in other districts in ESD 105. No voting took place.

Chris Helgeson made the motion to approve the E-cigarette Lawsuit Settlement Resolution. The motion was seconded by Jen Phillips. The Board approved the E-cigarette Lawsuit Settlement Resolution with a 5-0 vote.

After reviewing the BoardDocs quote and seeing the presentation, Chris Helgeson made the motion to approve the BoardDocs quote attached in 7.5. The motion was seconded by Jen Phillips. The Board approved the BoardDocs quote attached in 7.5 with a 5-0 vote.

- | 8.0 Board Discussion | Board/Superintendent |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|
| 8.1 Accountability Audit | |
| 8.2 DOT Response to 2.28.23 Easton School Board re: I-90 Letter <ul style="list-style-type: none">8.2.1 I90 Meeting on 3.17.23 | |
| 8.3 WSSDA Board Self Assessment <ul style="list-style-type: none">8.3.1 Sample WSSDA Board Self Assessment | |
| 8.4 Developing Easton School District Strategic Plan | |
| 8.5 WSSDA Equity Training <ul style="list-style-type: none">8.5.1 Training Calendar (training now virtual) | |
| 8.6 WSSDA Required Board Member Training | |

Superintendent Kombol reviewed the items listed above highlighting the upcoming SAO Audit and the possibility of audit findings with the Board. The Board also discussed both the 2.28.23 DOT letter to the Board regarding the I-90 issues and the 3.21.23 letter from Washington State Patrol.

Superintendent Kombol introduced the Board to the WSSDA Board Self Assessment tool to be completed at a later date. Superintendent Kombol also shared his interest in developing an overall strategic plan for Easton School District to help guide Board and staff decision-making with the assistance of WSSDA or the ESD.

9.0 Executive Session

Executive session(s) may be held to consider the appointment, employment, charges against or dismissal of a public officer or employee; to consider the acquisition or disposition of real estate; to consider professional negotiations, grievances, or mediation; to review the performance of a public employee; to receive and evaluate complaints, or to consult with legal counsel.

No Executive Session at the 3.28.23 Easton School Board Meeting

10.0 Board Business

Board

11.0 For the Good of the District

12.0 Adjournment

John Jensen made the motion to adjourn the 3.28.23 Easton School Board meeting. The motion was seconded by Jason Meuli. The Board adjourned the 3.28.23 Easton School Board meeting at 7:55 pm with a 5-0 vote.

Board Chair

Date

Secretary to the Board

Date