

Easton School District #28
Certificated Job Opening 23-02
Position: K-12 Special Education Teacher

The Special Education Teacher will provide special education students with learning activities and experiences designed to help students fulfill their potential for intellectual, emotional, physical and social growth; Support families to understand the support the school and outside interventionists might provide; and provide directed and supportive instruction to the students where needed.

The successful candidate will demonstrate knowledge, effectiveness and gain mastery in the following:

- Design, plan and implement an appropriate educational program in the least restrictive environment for each student assigned to the program. (IEPs).
- Act as case manager for students receiving special education, 504's and related services. ● Coordinate IEP meetings, communicate with parents, communicate with other service providers and staff.
- Works with parents, administrators, related service providers and staff to develop individual education programs(IEP) for all students placed in the programs.
- Keep individual educational programs updated according to student needs and current in accordance with review dates and timelines.
- Develop, advise or modify curricula and prepare lessons and other instructional materials to student ability levels.
- Complete and communicate student progress with parents and staff as indicated in the IEP.
- Administer specialized testing as necessary to obtain present levels of performance and functional academic baselines.
- Manage and complete appropriate alternative assessments.
- Perform other job related duties as assigned by the administration.
- Plan and supervise assignments for teacher aide(s) and volunteer(s).
- Use technology in the teaching/learning process.
- Provide or supervise personal care, medical care, and feeding of students as stated in IEP.
- Assume responsibility for extracurricular activities as assigned.
- Sponsor outside activities approved by the campus principal.

Demonstrate Classroom Management and Instructional Organization

- Create classroom environments conducive to learning and appropriate for the physical, social, and emotional development of students.
- Manage student behavior and create positive interventions to avert major disruptions. This includes intervening in crisis situations. Consult with the Dean of Students and Principal as needed.
- Consult with classroom teachers regarding management of student behavior according to IEP. ● Consult district and outside resource people regarding education, social emotional, medical, and personal needs of students.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.

- Assist in selection of books, equipment, and other instructional materials as required.

Required Characteristics:

- Demonstrated Effective Oral Communication Skills to Parents, Staff, Students and Support Personnel
- Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.
- Maintain a professional relationship with colleagues, students, parents, and community members.
- Use effective communication skills to present information accurately and clearly.
- Participate in staff development activities to improve job-related skills.
- Keep informed of and comply with federal, state, district, and school regulations and policies for special education teachers.
- Compile, maintain, and file all physical and computerized reports, records, and other documents required.
- Attend and participate in faculty meetings and serve on staff committees as required.

Job Functions

- Keeps abreast of community services and resources; develops partnerships with parents, businesses/organizations, and other agencies in order to build awareness, develop support, and share resources.
- Collaborates effectively with District staff, families, special education teachers, and the community for the purpose of planning, developing, implementing, maintaining, and evaluating educational services and/or programs.
- Implements conflict resolution skills in a variety of situations with staff, families, and the community.
- Evaluates District Special Education programs and monitors the implementation of special education and compliance with regulations, for the purpose of carrying out and achieving objectives within the area of responsibility.
- Facilitates meetings and processes, for the purpose of implementing and maintaining Special Education programs and services of the district which achieve desired objectives. ● Implements assigned programs and/or projects for the purpose of conforming to district and state curriculum and/or instructional objectives.
- Prepares documentation and reports data for the purpose of providing written support, conveying information, and complying with Federal and State regulations.
- Communicates information on programs, services, and regulations to school personnel, parents, the Board and other districts for the purpose of understanding of the programs. ● Manages special education complaints, for the purpose of providing required services. ● Coordinates with outside agencies to provide services to students and staff, for the purpose of offering appropriate services.
- Maintains a high level of knowledge regarding developing special education issues, changes in the laws and case law, and educational methods of educating students with disabilities, for the purpose of managing an excellent special education program. Incorporates policies and procedures in accordance with laws and regulations. Ensures that all practices in the district are legal and ethical for each student/family so that each child has the opportunity to achieve at a

high level and be prepared for post-secondary success.

Position Information:

Hours Per Day	7.5
Days Per Week	Monday - Friday
Calendar	180 ESD work Calendar
Salary Schedule	Certificated Salary Schedule Beginning 2023/2024
Status	School Year

The Current Certificated Salary Schedule can be found on the district website:

<https://www.easton.wednet.edu/district/public-information/>

Immigration Reform and Control Act Requirements : The recommended applicant, if not a current regular employee, will be required to complete an INS I-9 form and must provide proof of employment eligibility. Disclosure Statement and Background Check : Pursuant to Chapter 486, Washington Laws of 1987, the recommended applicant will be required to complete a disclosure form indicating whether he or she has been convicted of crimes against persons listed in the law. In addition, a background check will be requested from the Washington State Patrol.

Equal Opportunity Employer : Easton School District No. 28 does not discriminate based on race, color, national origin, sex, sexual orientation including gender expression or identity, creed, religion, age, veteran or military status, disability, or the use of a trained dog guide or service animal by a person with a disability. For more information please call (509) 656-2317